

Farncombe Community Garden Health and Safety Policy

The Farncombe Community Garden has a suite of policies to ensure safe and effective book working in the charity. This policy is about Health and Safety in the garden.

This is the statement of general policy and arrangements for:	The Farncombe Community Garden Health and Safety Policy for the site on Summers Road, Farncombe
The Trustee Board	has overall and final responsibility for health and safety
Chair of Trustees	has day-to-day responsibility for ensuring this policy is put into practice
THIS POLICY SHALL BE REVIEWED EVER	Y 12 MONTHS AND AFTER AN INCIDENT

The Trustees retain responsibility but will delegate duties to the Lead Volunteer (LV) at Open Garden sessions.

Statement of General Policy	Responsibility of: Name/Title Lead	Action/Arrangements (What are we going to do?)		
Aim to minimise		Make all new volunteers aware of the Garden		
accidents and cases	Volunteer	Hazards. xod bis-tatia .1		
of garden activity-		2. Accident book		
related ill health by highlighting any health and safety	ient	3. Farncombe Community Garden Risk Assessn		
risks in the area		CIO el esta barra de la delegió de la delegió de la compansión de la delegió delegió de la delegió delegió de la delegió de la delegió de la delegió delegió de la delegió delegió de la delegió de la delegió de la delegió de la delegió delegió de la delegió delegió de la delegió de la delegió de la delegió de la delegió delegió delegió de la delegió del		
related to specific		ccidents and ill health at work reported under RID		
tasks	se.gov.uk/riddor	Jangerous Occurrences Regulations) http://www.h.hush.currences.html		
Provide clear	Lead	To inform volunteers of the need to wear		
instructions and	Volunteer	appropriate clothing and protection for specific		
information to		tasks. We will emphasise that no one is to		
inform volunteers of		commence a task with which they feel		
the safest way to		uncomfortable or unable to undertake.		
complete a task		Ensure Health & Safety is viewed as a shared responsibility. Encourage all to report &/or act		
		on hazards they perceive.		

Implement	Lead	Ensure all volunteers are aware of the procedure
emergency	Volunteer	if emergency services are called.
procedures -	9	Fire assembly point in car park.
evacuation in case of	(JII	Garden
fire or other		Trouiso
significant incident.		Growing Community W
Maintain safe and	Committee	Emphasise the need to alert Lead Volunteers to
healthy working	members	defective tools which are stored separately
conditions, provide	Satety Policy	awaiting repair. Servicing of machinery and
and maintain	olicies to ensure s	checking of tools to be undertaken regularly.
equipment and	so edit di viels2 h	working in the charity. This policy is about Health an
machinery, and	og om m pome o	in institution of the faith of these sits in general
ensure safe		
storage/use of		
substances	ombe Community	This is the statement of general policy The Farno
Ensure regular	Lead	Encourage collective ownership of health and
health and safety	Volunteers	safety by splitting the garden into defined zones
	TO A PROPERTY OF THE PROPERTY OF THE PARTY O	CHARRY SEE IN CONTRACT OF THE
checks are	Hodes Hetti nite i	and rotating inspection of each zone on a regular
checks are completed in	Hodest letti olle t	basis.
	day responsibility into practice	Chair of Trustees has day-to

Signed: (Chair of Trustees) Helen Farmer # Farmer Date 25 · 9 · 2025

e Following will be kept in the Lodge office:		
ake all new volunteers aware of the carden		im to minimise
1. First-aid box		
2. Accident book		
3. Farncombe Community Garden Risk Asse	ssment	
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cidents and ill health at work reported under langerous Occurrences Regulations) http://www		f Injuries, Diseases &
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ngerous Occurrences Regulations) suoragn inform volunteers of the need to wear propriate clothing and protection for specific	Lead Tolunteer ap	f Injuries, Diseases &
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www\\:qtth (anoitalugan assentiation of the need to wear inform volunteers of the need to wear propriate clothing and protection for specificals. We will emphasise that no one is to ammence a task with which they feel comfortable or unable to undertake.	Volunteer ap table	f Injuries, Diseases &